

**Minutes of the Regular Council Meeting of the council of the R.M. of Arm River, No. 252 held in Council Chambers at the R.M. Office in Davidson, SK on Thursday, November 14, 2024 commencing at 8:30 a.m.**

**Acclaimed to Office – Reeve – Wayne Obrigewitsch  
Councillor Division 1 – Brian Vibert  
Councillor Division 3 – Brian Schmidt  
Councillor Division 5 – David Gregor**

**Oaths of Office signed**

**Annual Public Disclosure Statements completed by all council**

**Present:** Reeve Wayne Obrigewitsch, Councillors Brian Schmidt, Blaine Smith, Brian Vibert David Gregor, Kris Williams, Allan McNabb, and Administrator Michelle Bublish

**313/24 Call to Order:**Wayne Obrigewitsch: That as a quorum is present the meeting is called to order.  
**CARRIED UNANIMOUSLY**

**314/24 Agenda:** Allan McNabb: That the agenda be adopted as presented.  
**CARRIED UNANIMOUSLY**

**No Conflicts of Interest were declared at this time regarding agenda items.**

**315/24 Minutes:** Allan McNabb: That the minutes of the Regular Council Meeting held on October 8, 2024 at 8:30 a.m. be hereby accepted as presented.  
**CARRIED UNANIMOUSLY**

**316/24 MN-S** Allan McNabb: That council directs administration to send a letter to The Metis Nation of Saskatchewan regarding the future enhancement to Louis Riel Trail Highway #11, in particular the statue located near Girvin. Council would like to see a site plan and proposed signage.  
**CARRIED UNANIMOUSLY**

**317/24 Correspond:** Kris Williams: That correspondence be acknowledged as received and accepted as presented and be filed:  
1) Town of Davidson – Newsletter  
2) Metis Nation SK – Enhancement to Louis Riel Trail  
3) Town of Davidson – reply to RM letter re: debris on way to landfill  
4) SARM - Rural Dart Nov 12/24  
5) Town of Davidson – New program for recycling household glass  
6) Davidson Library – November 2024 Meeting Minutes **CARRIED UNANIMOUSLY**

**Mr. Brooks Collins attended the meeting at 9:25 am.**

**Mr. Collins left the meeting at 9:53 am.**

**318/24 Employee Ad:**Blaine Smith: That Council authorizes an employment ad be run for a full time outside employee. Further, this ad to be posted on RM252 website, kijiji and Sk Jobs.  
**CARRIED UNANIMOUSLY**

**319/24 DR:** Brian Vibert: That Councillor Allan McNabb be hereby appointed to act as Deputy Reeve of the municipality for the year.  
**CARRIED UNANIMOUSLY**

**320/24 Signing:** Brian Vibert: That the Reeve, Wayne Obrigewitsch, or in his absence, the Deputy Reeve, Allan McNabb, and the Administrator, be hereby assigned and empowered to sign cheques, agreements, contracts, promissory notes and other documents authorized by council, on behalf of the municipality for the year.

Further, in the absence of the Administrator, council authorizes that Denise Brecht, as the designate appointed by the Administrator, is assigned and empowered to sign cheques per Bylaw 2/2020 Section 16 and the Municipalities Act Section 110 & 115.

**CARRIED UNANIMOUSLY**

**321/24 Borrowing:** David Gregor: That the Reeve and Administrator be hereby authorized to borrow from the Affinity Credit Union Limited up to \$500,000.00 to meet current operating expenses until the 2025 taxes, federal and provincial grants are received and to pay interest at the prime rate of said credit union, such borrowing to be done only as required.  
**CARRIED UNANIMOUSLY**

- 322/24 Wages:**     Allan McNabb:       That Michelle Bublish is to continue employment as the Administrator of the municipality for 2025 at an annual salary of \$43,773.24 effective January 1, 2025, with vacation days and management days calculated as per contract, and further, that 1/2 of the RMAA fees be offered to be paid for the Administrator for the 2025 membership. **CARRIED UNANIMOUSLY**
- 323/24 Clerk:**     Blaine Smith:       That the Office Clerk, Denise Brecht, wage be increased to \$29.00 per hour effective January 1, 2025, subject to approval of Rural Municipality of Willner, No. 253 to same. **CARRIED UNANIMOUSLY**
- 324/24 Meetings:** Blaine Smith:       That the regular meetings of council for the year be held in the Municipal Office in Davidson, SK on the second Tuesday of each month at 8:30 am. **CARRIED UNANIMOUSLY**
- 325/24 Pub Works:** Kris Williams:       That the Public Works Committee for the year is to consist of Reeve Wayne Obrigewitsch and Councillors Brian Vibert and Allan McNabb. **CARRIED UNANIMOUSLY**
- 326/24 Road Comm:** Brian Vibert:       That Reeve Wayne Obrigewitsch and Councillor David Gregor be hereby appointed for this year to act as the "Road Committee" with the authority to issue, revise and cancel orders restricting the operation of tractors and certain vehicles in the municipality as provided for in Bylaw No. 2/96. **CARRIED UNANIMOUSLY**
- 327/24 Fire Rangers:** Allan McNabb:       That each councillor be the fire ranger for his/her own division for the year pursuant to *The Wildfire Act*. **CARRIED UNANIMOUSLY**
- 328/24 Pound Keepers:** Kris Williams:       That the following be established as the Pounds and pound keepers for the municipality for the year pursuant to Section 8 of *The Stray Animals Act*. Each councillor acts as pound keeper for his/her division and pursuant to *The Stray Animals Act*, the pound shall be located at the Administrator's discretion. **CARRIED UNANIMOUSLY**
- 329/24 Auditor:**     David Gregor:       That Dudley and Company, LLP be appointed auditor of the municipality for 2025. **CARRIED UNANIMOUSLY**
- 330/24 Solicitor**     Kris Williams:       That Dellene Church Law Office Inc be appointed as solicitor of the municipality for 2025. **CARRIED UNANIMOUSLY**
- 331/24 Indemnity:**   David Gregor:       That for the year, the Reeve and each councillor will be paid for:

  - attending council meetings and conventions at a rate of \$370.00 for each meeting/day
  - attending committee meetings at a rate of \$200.00 for each meeting attended where duration is less than 3 hours
  - attending committee meeting at a rate of \$370.00 for each meeting attended where duration is 3 hours or more
  - each elected official is to be paid for 12 days public works supervision per year at a rate of \$370.00 per day plus additional days as required for specific projects
  - Reeve's Office supervision (12 days per year) at a rate of \$200.00 per day
  - Reeve is to be paid an additional 12 days of public works supervision per year at a rate of \$370.00 per day.
  - travel to be paid at a rate of \$0.62 per kilometer travelled in the exercise of their duties pursuant to Section 82 (1) of The Municipalities Act. Payment is to be made annually.

Further, any and all councillors who have been appointed project supervisors by a resolution of council for specific named projects are to be compensated at \$35 per hour for supervisory duties attributable to the specific project and as documented. **CARRIED UNANIMOUSLY**
- 332/24 SARM:**       Brian Vibert:       That R.M. 252 will retain membership and pay the membership fee to the Saskatchewan Association of Rural Municipalities in 2025. **CARRIED UNANIMOUSLY**
- 333/24 Janitor:**     Allan McNabb:       That RM 252 contract Dennis Cullo at \$1,200.00 per month for janitorial duties in 2025 cost shared 50/50 with the R.M. of Willner, No. 253 and that the salary be split as follows with the approval of the R.M. of Willner, No. 253: \$810.00 (plus taxes) – Rural Service Center and \$271.08 (plus taxes)- R.M. Office. **CARRIED UNANIMOUSLY**
- 334/24 Rates:**       David Gregor:       That custom work rates be charged for the year:

Motor grader and operator..... ratepayer.....	\$200.00/hour
Motor grader and operator .....non-ratepayer.....	\$325.00/hour
Tractor, mower, disc and operator .....ratepayer.....	\$175.00/hour
Tractor, mower, disc and operator .....non-ratepayer.....	\$250.00/hour

**CARRIED UNANIMOUSLY**

- 335/24 SWC:** **Kris Williams:** That council sets councillor coverage under Saskatchewan Worker's Compensation Board at the minimum coverage for 2025.  
**CARRIED UNANIMOUSLY**
- 336/24 PCO:** **Blaine Smith:** That Lee Storey be contracted as the Pest Control Officer of the municipality in 2025 and be paid \$15.45 per site for rat and mouse inspections and baiting performed. That beaver control is to be paid at \$50.00 per beaver. Further, that council will contract Lee Storey to bait gophers on the paved portion of Grid #747 and Grid #653 for the 2025 season and is to be reimbursed at \$25.75 per hour, and travel be paid at a rate of \$0.62 per kilometer travelled in the exercise of his duties, and be reimbursed for product costs. And further, that if a landowner within the municipality wishes to have their property treated RM 252 agrees to treat the municipal road way adjacent to said property.  
**CARRIED UNANIMOUSLY**
- 337/24 ORC:** **David Gregor:** That Brian Schmidt be appointed to the Davidson Oil Recycle Committee for the year and be paid a remuneration of \$200.00/meeting and \$0.62/km for the same.  
**CARRIED UNANIMOUSLY**
- 338/24 Expenses:** **Brian Vibert:** That for attendance to SARM Conventions, meetings and workshops, necessary expenses such as meals, taxis, gratuities, etc., be paid on a per diem basis of \$200/day and that accommodations and hotel parking be paid in addition to and form part of the necessary expenses of same for all members of council and the Administrator.  
**CARRIED UNANIMOUSLY**
- 339/24 Weed:** **Kris Williams:** That Layne Abrahamson be appointed Weed Inspector for the municipality for the year 2025.  
**CARRIED UNANIMOUSLY**
- Reeve Obrigewitsch declared a conflict of interest and vacated his chair and left council chambers at 10:02 am. As the next item on the agenda involves a family member.**
- Deputy Reeve, Allan McNabb assumed Chair.**
- 340/24 Health:** **Allan McNabb:** That Noreen Obrigewitsch be appointed to represent the municipality on the Davidson Health Trust Foundation Board (pending acceptance of same) for the year and be paid a remuneration of \$200.00/meeting and \$0.62/km for same.  
**CARRIED UNANIMOUSLY**
- Reeve Obrigewitsch re-entered council chambers and assumed his chair at 10:05am. Deputy Reeve, Allan McNabb relinquished Chair at 10:05 am.**
- 341/24 RSC:** **Brian Schmidt:** That David Gregor be appointed to represent the municipality for the needs and concerns of the Rural Service Center and R.M. office buildings and be paid \$200.00/meeting and \$0.62/km for the year.  
**CARRIED UNANIMOUSLY**
- 342/24 H&D:** **Blaine Smith:** That council approves the payment of \$550.00 as reimbursement of Health & Dental Insurance premium coverage to all outside workers and office staff with proof of evidence of coverage and with office staff to be prorated on percentage of salary paid by this municipality.  
**CARRIED UNANIMOUSLY**
- 343/24 CATPC:** **Allan McNabb:** That Wayne Obrigewitsch be appointed to represent the municipality on the Central Area Transportation Planning Committee for the year and be paid a remuneration of \$200.00/meeting and \$0.62/km for same. **CARRIED UNANIMOUSLY**
- 344/24 OH&S:** **Blaine Smith:** That Allan McNabb, an elected outside employee, and Michelle Bublish are acknowledged as the elected representatives appointed to the Occupational Health and Safety Committee and councillor remuneration be set at \$200.00 per meeting and \$.62/km for the year.  
**CARRIED UNANIMOUSLY**
- 345/24 Fire:** **Allan McNabb:** That Blaine Smith be appointed to represent the municipality on the Highway #11 Emergency Response Board for the year 2025 and Kris Williams be appointed as an alternate and remuneration be set at \$200.00/meeting and \$0.62/km for the same.  
**CARRIED UNANIMOUSLY**
- 346/24 Girvin:** **Allan McNabb:** That Kiley White and/or Les White be approached by councillor of Division 2, to plow snow in Girvin and RM roadways as requested and/or at the discretion of council.  
**CARRIED UNANIMOUSLY**
- 347/24 Dr Rec/Ret:** **Allan McNabb:** That Wayne Obrigewitsch and alternate Blaine Smith be hereby appointed as RM 252 representatives on the Physician Recruitment and Retention Committee for the year.  
**CARRIED UNANIMOUSLY**
- 348/24 Snow Club:** **Kris Williams:** That RM252 will cover Snow Plow Clubs under Saskatchewan WCB

provided they have signed documents and agree to regulations.

**CARRIED UNANIMOUSLY**

**349/24 Recreation:** Brian Vibert: That Allan McNabb be appointed to represent the municipality on the Town of Davidson Recreation Board for the year 2025 and Kris Williams as alternate and remuneration be set at \$200.00/meeting and \$0.62/km for the same.

**CARRIED UNANIMOUSLY**

**Mr. Jason Boyd attended the meeting at 10:46 am**

**Mr. Boyd left the meeting at 11:15 am.**

**350/24 Invoice:** Brian Vibert: That council authorizes paying Hole Shot Services 2024 gravel loading invoice for \$15,669.63 (taxes included).

**CARRIED UNANIMOUSLY**

**351/24 Financials:** Brian Schmidt: That Accounts Paid, Statement of Financial Activities, Employee Payroll Summary and Bank Reconciliation for the month of October 2024 be hereby approved as presented and are attached to and form a part of these minutes.

**CARRIED UNANIMOUSLY**

**352/24 A/P:** Blaine Smith: That the Accounts Payable and Bi-weekly Employee Pay for the month of November 2024 be approved for payment and are attached to and form part of these minutes.

**CARRIED UNANIMOUSLY**

**353/24 2024 Audit:** Allan McNabb That council authorizes Reeve and Administrator to sign "Engagement Letter" and "Bank Confirmation" documents. Further, all council agrees to sign "Planning Letter" and "Risk of Fraud" documents for Dudley & Company LLP and the 2024 Audit.

**CARRIED UNANIMOUSLY**

**354/24 Wages:** Kris Williams: That council establishes wages for outside employees will remain constant:

T. Muirhead.....\$33.00/hour  
J. Zdunich.....\$33.00/hour

**CARRIED UNANIMOUSLY**

**355/24 Bus Route:** Blaine Smith: That council acknowledges receipt of school bus map route as presented.

**CARRIED UNANIMOUSLY**

**356/24 RIRG:** Blaine Smith: That council reviewed WSP Engineering Firm's estimate on road refurbishment and clay cap along Girvin Grid West located N ½ 21,22,23,24-25-29 W2 and authorizes administration to proceed with this project application under the 2026-2027 RIRG Grant Application when said grant becomes available. **CARRIED UNANIMOUSLY**

**357/24 Electrical:** Kris Williams: That council acknowledges receipt of electrical supplies required to perform work in new shop from Dimage Electric and authorize same. Further, council directs administration to notify Sask Power of overhead lines to be repaired at original RM Shop.

**CARRIED UNANIMOUSLY**

**358/24 In Camera:** Blaine Smith: That council enters into an in-camera session at 11:25 a.m. to discuss long-term planning and budget analysis as allowed under LAFOIP Section 16 and *The Municipalities Act* Section 120 and Section 12 of the Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees. **CARRIED UNANIMOUSLY**

**In-camera session entered at 11:25 a.m. with Wayne Obrigewitsch, Brian Schmidt, Brian Vibert, Allan McNabb, Blaine Smith, Kris Williams, David Gregor and Michelle Bublish in attendance.**

**359/24 Exit Camera:** Blaine Smith: That Council exit In-camera session at 11:30 am and regular meeting resumes. **CARRIED UNANIMOUSLY**

**360/24 Meeting:** Blaine Smith: That council directs administration to arrange a meeting with Government of Saskatchewan Real Estate Consultant Lisa Peterson and RM's respective Committees to discuss Rural Service Center deficiencies and determining priority repairs.

**CARRIED UNANIMOUSLY**

**361/24 Approach:** Kris Williams: That council approves approach application for the NE 28-25-28 W2. The R.M. of Arm River, No. 252 will construct the requested approach at RM cost and will be built to RM standards. Applicant is responsible for application fee.

**CARRIED UNANIMOUSLY**

**362/24 Meter:** **Brian Schmidt:** That council directs administration to investigate water flow meter installed at "Kochendorfer Well" to determine an accurate water usage report.  
**CARRIED UNANIMOUSLY**

**363/24 Drainage:** **David Gregor:** That council directs administration to contact Water Security Agency regarding drainage and culvert replacement located between the SE 6 and SW 5-26-28 W2.  
**CARRIED UNANIMOUSLY**

**364/24 Report:** **Kris Williams:** That council accepts the 2024 Library Report submitted by Emily McIvor.  
**CARRIED UNANIMOUSLY**

**365/24 SARM Ins:** **Allan McNabb:** That RM252 acknowledges receipt of insurance premium information from SARM. Further, administration is authorized to obtain a quote from SARM for Property Insurance.  
**CARRIED UNANIMOUSLY**

**366/24 B-O-R:** **Allan McNabb:** That the RM OF ARM RIVER, No. 252 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RM OF ARM RIVER, No. 252 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kara Lindal is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.  
**CARRIED UNANIMOUSLY**

**367/24 Appeals:** **Brian Vibert:** That the RM OF ARM RIVER, No. 252 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RM OF ARM RIVER, No. 252 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.  
**CARRIED UNANIMOUSLY**

**368/24 Rev Share:** **Blaine Smith:** That Council of the RM of Arm River, No. 252 confirms the

municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations.
- In good standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct
- All members of council have filed and annually updated their Public Disclosure Statements, as required.

Further, council authorizes CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **CARRIED UNANIMOUSLY**

**369/24 Gravel:** **Blaine Smith:** That gravel loss allowance of 5% be established for the 2024 gravel inventory. **CARRIED UNANIMOUSLY**

**370/24 Procurement:** **Brian Schmidt:** That council authorize the Reeve and CAO to sign the Notice of Procurement and same to be uploaded on Sask Tenders website. **CARRIED UNANIMOUSLY**

**371/24 Celebration:** **Brian Vibert:** That a Christmas Celebration is to be arranged at most economical cost by Kris Williams with all associated costs paid by RM of Arm River, No. 252. Potential date and venue are Tuesday, December 10, 2024 at Keeper’s Restaurant. **CARRIED UNANIMOUSLY**

**372/24 Office Hours:** **Kris Williams:** That Christmas and New Year’s office hours shall be at the discretion of the Administrator providing the R.M. of Willner, No. 253 agrees with this arrangement. **CARRIED UNANIMOUSLY**

**373/24 Adjourn:** **Kris Williams:** That the meeting be adjourned at 12:38 p.m. and the next regular meeting of council be scheduled for Tuesday, December 10, 2024 at 8:30 am in the RM Office in Davidson, SK. **CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator