

**Minutes of the Regular Council Meeting of the council of the R.M. of Arm River, No. 252 held in Council Chambers at the R.M. Office in Davidson, SK on Tuesday, November 15, 2022 commencing at 1:00 p.m.**

**Present:** Reeve Wayne Obrigewitsch, Councillors Brian Schmidt, Blaine Smith, Brian Vibert  
David Gregor, Kris Williams, Allan McNabb, and Assistant Administrator Michelle Bublish  
**Regrets:** CAO Yvonne (Bonny) Goodsman

**393/22: Call to Order:** Wayne Obrigeiwtsch: That as a quorum is present the meeting is called to order.  
**CARRIED UNANIMOUSLY**

**394/22 Authorization:** Blaine Smith: That Assistant Administrator, Michelle Bublish is authorized to take minutes at this Council Meeting.  
**CARRIED UNANIMOUSLY**

**395/22: Agenda:** David Gregor: That the agenda be adopted as amended as follows:  
Under 8. Communications Add:  
2) CN Snow Fence  
Under 11. Reports of Public Works add:  
14) Gravel (Boyd's)  
15) Crack Sealing damage along pavement  
Under 12. Reeve and Councillor Forum add:  
1) RSC Issues  
**CARRIED UNANIMOUSLY**

**No Conflicts of Interest were declared at this time regarding agenda items.**

**396/22: Minutes:** Brian Schmidt: That the minutes of the Regular Council Meeting held on October 12, 2022 at 1:00 p.m. be hereby accepted as presented.  
**CARRIED UNANIMOUSLY**

**397/22: Correspond:** Allan McNabb: That correspondence be acknowledged as received and accepted as presented and be filed:  
1) SK Health Authority – Davidson Health Centre Update  
2) CN – snow removal information/snow fence  
3) Dana Skoropad, MLA  
4) Director Report – Palliser Library  
5) Winter Weights  
**CARRIED UNANIMOUSLY**

**398/22 CN:** Kris Williams: That CN is to be contacted regarding snow fence located at Railway Crossing on Twp Rd 264 (near Richardson Pioneer Elevator) and relocating it. Further, CN is to relocate this snow fence in consultation with the Division Councillor.  
**CARRIED UNANIMOUSLY**

**399/22 DR:** Brian Vibert: That Councillor Allan McNabb be hereby appointed to act as Deputy Reeve of the municipality for the year.  
**CARRIED UNANIMOUSLY**

**400/22 Signing:** Brian Vibert: That the Reeve, Wayne Obrigewitsch, or in his absence, the Deputy Reeve, Allan McNabb, and the CAO, be hereby assigned and empowered to sign cheques, agreements, contracts, promissory notes and other documents authorized by council, on behalf of the municipality for the year.

Further, in the absence of the CAO, council authorizes that Michelle Bublish, as the designate appointed by the CAO, is assigned and empowered to sign cheques per Bylaw 02/2020 Section 16 and the Municipalities Act Section 110 & 115.

**CARRIED UNANIMOUSLY**

**401/22 Borrowing:** David Gregor: That the Reeve and CAO be hereby authorized to borrow from the Affinity Credit Union Limited up to \$500,000.00 to meet current operating expenses until the 2023 taxes, federal and provincial grants are received and to pay interest at the prime rate of said credit union, such borrowing to be done only as required.  
**CARRIED UNANIMOUSLY**

**402/22 Wages:** Allan McNabb: That Yvonne Goodsman is to continue employment as the Administrator and to be appointed Chief Administrative Officer of the municipality for 2023 at an annual salary of \$61,483.24 effective January 1, 2023, with vacation days and management days calculated as per contract, and further, that 1/3 of the RMAA fees be offered to be paid for the CAO for the 2023 membership.  
**CARRIED UNANIMOUSLY**

403/22 Asst Admin: Allan McNabb: That Michelle Bublish be hired for an annual salary of \$32,797.18 as Assistant Administrator for 2023, and further that 1/2 of the RMAA fees be offered to be paid for the 2023 membership and vacation days as per Sask Labour Standards. **CARRIED UNANIMOUSLY**

404/22 Clerk: Blaine Smith: That the Office Clerk wage be increased to \$23.00 per hour Effective January 1, 2023, subject to approval of Rural Municipality of Willner, No. 253 to same. **CARRIED UNANIMOUSLY**

405/22 Meetings: Blaine Smith: That the regular meetings of council for the year be held in the Municipal office in Davidson, SK on the second Tuesday of each month. Further, meetings occurring from April to October will commence at 8:30 a.m. and November to March will commence at 1:00 p.m. unless otherwise resolved by council. **CARRIED UNANIMOUSLY**

406/22 Pub Works: Kris Williams: That the Public Works Committee for the year is to consist of Reeve Wayne Obrigewitsch and Councillors Brian Vibert and Allan McNabb. **CARRIED UNANIMOUSLY**

407/22 Road Comm: Brian Vibert: That Reeve Wayne Obrigewitsch and Councillor David Gregor be hereby appointed for this year to act as the "Road Committee" with the authority to issue, revise and cancel orders restricting the operation of tractors and certain vehicles in the municipality as provided for in Bylaw No. 2/96. **CARRIED UNANIMOUSLY**

408/22 Fire Rangers: Allan McNabb: That each councillor be the fire ranger for his/her own division for the year pursuant to *The Prairie and Forest Fires Act*. **CARRIED UNANIMOUSLY**

409/22 Pound Keepers: Kris Williams: That the following be established as the Pounds and pound keepers for the municipality for the year pursuant to Section 8 of *The Stray Animals Act*. Each councillor acts as pound keeper for his/her division and pursuant to *The Stray Animals Act*, the pound shall be located at the Administrator's discretion. **CARRIED UNANIMOUSLY**

410/22 Auditor: David Gregor: That Dudley and Company, LLP be appointed auditor of the municipality for 2023. **CARRIED UNANIMOUSLY**

411/22 Solicitor Kris Williams: That Dellene Church Law Office Inc be appointed as solicitor of the municipality for 2023. **CARRIED UNANIMOUSLY**

412/22 Indemnity: David Gregor: That for the year, the Reeve and each councillor will be paid for:  
- attending council meetings and conventions at a rate of \$370.00 for each meeting/day  
- attending committee meetings at a rate of \$200.00 for each meeting attended where duration is less than 3 hours  
- attending committee meeting at a rate of \$370.00 for each meeting attended where duration is 3 hours or more  
- each elected official is to be paid for 12 days public works supervision per year at a rate of \$370.00 per day plus additional days as required for specific projects  
- Reeve's Office supervision (12 days per year) at a rate of \$200.00 per day  
- Reeve is to be paid an additional 12 days of public works supervision per year at a rate of \$370.00 per day.  
- travel to be paid at a rate of \$0.60 per kilometer travelled in the exercise of their duties pursuant to Section 82 (1) of The Municipalities Act. Payment is to be made annually.

Further, any and all councillors who have been appointed project supervisors by a resolution of council for specific named projects are to be compensated at \$35 per hour for supervisory duties attributable to the specific project and as documented. **CARRIED UNANIMOUSLY**

413/22 SARM: Brian Vibert: That R.M. 252 will retain membership and pay the membership fee to the Saskatchewan Association of Rural Municipalities in 2023. **CARRIED UNANIMOUSLY**

414/22 Janitor: Allan McNabb: That RM 252 contract Michelle Bublish at \$800.00 per month for janitorial duties in 2023 cost shared 50/50 with the R.M. of Willner, No. 253 and that the salary be split as follows with the approval of the R.M. of Willner, No. 253: \$680.00 – Rural Service Center and \$120.00 - R.M. Office. **CARRIED UNANIMOUSLY**

415/22 Rates: David Gregor: That custom work rates be charged for the year:  
Motor grader and operator..... ratepayer..... \$200.00/hour  
Motor grader and operator .....non-ratepayer..... \$325.00/hour  
Tractor, mower, disc and operator .....ratepayer..... \$175.00/hour  
Tractor, mower, disc and operator .....non-ratepayer..... \$250.00/hour  
**CARRIED UNANIMOUSLY**

- 416/22 SWC:** **Kris Williams:** That council sets councillor coverage under Saskatchewan Worker's Compensation Board at the minimum coverage for 2023.  
**CARRIED UNANIMOUSLY**
- 417/22 PCO:** **David Gregor:** That Lee Storey be contracted as the Pest Control Officer of the municipality in 2023 and be paid \$14.00 per site for rat and mouse inspections and baiting performed. That beaver control is to be paid at \$45.00 per beaver. Further, that council will contract Lee Storey to bait gophers on the paved portion of Grid #747 and Grid #653 for the 2023 season and is to be reimbursed at \$25.00 per hour, and travel be paid at a rate of \$0.60 per kilometer travelled in the exercise of his duties, and be reimbursed for product costs. And further, that if a landowner within the municipality wishes to have their property treated RM 252 agrees to treat the municipal road way adjacent to said property.  
**CARRIED UNANIMOUSLY**
- 418/22 ORC:** **Blaine Smith:** That Brian Schmidt be appointed to the Davidson Oil Recycle Committee for the year and be paid a remuneration of \$200.00/meeting and \$0.60/km for the same.  
**CARRIED UNANIMOUSLY**
- 419/22 Expenses:** **Brian Vibert:** That for attendance to SARM Conventions, meetings and workshops, necessary expenses such as meals, taxis, gratuities, etc., be paid on a per diem basis of \$200/day and that accommodations, hotel parking be paid in addition to and form part of the necessary expenses of same for all members of council and the Administrator.  
**CARRIED UNANIMOUSLY**
- 420/22 Weed:** **Blaine Smith:** That Doug Patience be appointed Weed Inspector and Dutch Elm Disease Officer for the municipality for the year 2023.  
**CARRIED UNANIMOUSLY**
- Councillor Smith declared a conflict of interest and vacated his chair and left council chambers at 1:52 pm. As the next item on the agenda involves a family member.**
- 421/22 Health:** **Allan McNabb:** That Glenys Smith be appointed to represent the municipality to the Davidson Health Trust Foundation Board for the year and be paid a remuneration of \$200.00/meeting and \$0.60/km for same.  
**CARRIED UNANIMOUSLY**
- Councillor Smith re-entered council chambers, re-attended the meeting and assumed his chair at 1:53 pm.**
- 422/22 RSC:** **Brian Schmidt:** That David Gregor be appointed to represent the municipality for the needs and concerns of the Rural Service Center and R.M. office buildings and be paid \$200.00/meeting and \$0.60/km for the year.  
**CARRIED UNANIMOUSLY**
- 423/22 H&D:** **Blaine Smith:** That council approves the payment of \$300.00 as reimbursement of Health & Dental Insurance premium coverage to all outside workers and office staff with proof of evidence of coverage and with office staff to be prorated on percentage of salary paid by this municipality.  
**CARRIED UNANIMOUSLY**
- 424/22 CATCP:** **Allan McNabb:** That Kris Williams be appointed to represent the municipality on the Central Area Transportation Committee for the year and be paid a remuneration of \$200.00/meeting and \$0.60/km for same.  
**CARRIED UNANIMOUSLY**
- 425/22 OH&S:** **Blaine Smith:** That Allan McNabb, an elected outside employee and Michelle Bublish are acknowledged as the elected representatives appointed to the Occupational Health and Safety Committee and councillor remuneration be set at \$200.00 per meeting and \$.60/km for the year.  
**CARRIED UNANIMOUSLY**
- 426/22 Fire:** **Allan McNabb:** That Blaine Smith be appointed to represent the municipality on the Highway #11 Emergency Response Board for the year 2023 and Kris Williams be appointed as an alternate and remuneration be set at \$200.00/meeting and \$0.60/km for the same.  
**CARRIED UNANIMOUSLY**
- 427/22 Girvin:** **Allan McNabb:** That Kiley White and/or Les White be approached by councillor for Division 2, to plow snow in Girvin and RM roadways as requested and/or at the discretion of council.  
**CARRIED UNANIMOUSLY**
- 428/22 Dr Rec/Ret:** **Allan McNabb:** That Wayne Obrigewitsch and alternate Blaine Smith be hereby appointed as RM 252 representatives on the Physician Recruitment and Retention Committee for the year.  
**CARRIED UNANIMOUSLY**
- 429/22 Snow Club:** **Kris Williams:** That RM252 will cover Snow Plow Clubs under Saskatchewan WCB provided they have signed documents and agree to regulations.  
**CARRIED UNANIMOUSLY**
- 430/22 Financials:** **Blaine Smith:** That Accounts Paid, Statement of Financial Activities, and Employee Payroll Summary for the month of October 2022 be hereby approved as presented

and are attached to and form a part of these minutes. **CARRIED UNANIMOUSLY**

**431/22 A/P:** David Gregor: That the Accounts Payable and Bi-weekly Employee Pay for the month of November 2022 be approved for payment and are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**

**432/22 Map Order:** Blaine Smith: That Council authorizes a map order as follows:  
2 laminated wall maps  
20 laminated division books  
100 ratepayer maps **CARRIED UNANIMOUSLY**

**433/22 Reserves:** David Gregor: That discussion on reserves be deferred until the December 2022 Council Meeting. **CARRIED UNANIMOUSLY**

**David Gregor presented a report on Rural Service Centre Issues**

**434/22 RSC:** Brian Schmidt: That administration is to contact Edwards Cabinetry to repair front door at the most economical price, pending approval from RM253. **CARRIED UNANIMOUSLY**

**435/22 Report:** Brian Schmidt: That Rural Service Centre Report be accepted as presented. **CARRIED UNANIMOUSLY**

**Councillor Brian Schmidt left the meeting at 2:28 and returned at 2:32 pm.**

**436/22 Reimb:** Allan McNabb: That Safety Equipment reimbursement request for Steel Toed Work Boots be approved. **CARRIED**

**437/22 Wages:** Blaine Smith: That council establishes wages for outside employees  
As follows: R. Wall.....\$27.00/hour  
T. Muirhead...\$29.00/hour  
Effective January 1, 2023  
Further, discussion on seasonal outside employee's wages will be deferred until Spring 2023. **CARRIED UNANIMOUSLY**

**438/22 Shop Hours:** Blaine Smith: That council establishes winter hours as follows:  
- restricted to eight (8) hours in shop, start/finish time is flexible **CARRIED UNANIMOUSLY**

**439/22 Tires:** Blaine Smith: That council defers discussion on tire quote provided by Kal Tire. Reeve Wayne Obrigewitsch to investigate. **CARRIED UNANIMOUSLY**

**Councillor Allan McNabb left the meeting at 3:28 pm and returned at 3:29 pm.**

**Councillor Kris Williams left the meeting at 3:40 and returned at 3:41 pm.**

**440/22 RIRG:** David Gregor: That council authorizes Reeve and CAO to sign Right of Way Sale Agreements and Right of Entry Agreements required for the RIRG Project S22-252-22. **CARRIED UNANIMOUSLY**

**441/22 RIRG:** Allan McNabb: That the RIRG Clay Cap Project S22-252-2 on Grid 749, located North 22, 23, and 24-25-27 W2 is to be tendered by WSP E&I Canada Ltd with tender opening to be open to the public and scheduled for Tuesday, December 13, 2022 at 1:00 pm in the RM Office in Davidson, Sk. **CARRIED UNANIMOUSLY**

**442/22 RMA:** David Gregor: That Reeve and CAO are authorized to sign Road Maintenance Agreement 05/2022. **CARRIED UNANIMOUSLY**

**443/22 EGY:** Brian Vibert: That council authorizes expansion of SaskEnergy line into SE 03-25-27 W2 and authorize CAO to sign same. Further, council is unaware of RM Utility lines in the vicinity. **CARRIED UNANIMOUSLY**

**444/22 SWSD:** Kris Williams: That council reviewed Sun West School Division Bus Route Map. Administration is to notify Sun West School Division of TWP Rd 274 (N of 24-27-29 W2) This portion is not guaranteed to be open during Winter Months. **CARRIED UNANIMOUSLY**

**445/22 Rd Damage:** Brian Vibert: That discussion be deferred until the December Council meeting regarding road damage done to Township Road 250 in Division 1. **CARRIED UNANIMOUSLY**

**446/22 Shop:** David Gregor: That council defer discussion until December Council Meeting regarding Equipment Repair Listing from outside employees. Further, Reeve to investigate. **CARRIED UNANIMOUSLY**

- 447/22 Rd Repair: David Gregor: That council reviewed quote submitted by Rioch and Sons for repairs To Rge Rd 2291 between Grid 747 and Twp Rd 264. Council will review again in Spring 2023.
- 448/22 Gravel: Brian Vibert: That council defer discussion on gravel located at SW 03-25-27 W2. **CARRIED UNANIMOUSLY**
- 449/22 Projects: Brian Vibert: That council acknowledges pending Public Works Projects and defers discussion on same until Spring 2023. **CARRIED UNANIMOUSLY**
- 450/22 Bylaw: Allan McNabb: That Bylaw No. 08/2022 being a bylaw for the purpose of leasing municipal roads along East of 14-26-28 W2 be read a second time. **CARRIED UNANIMOUSLY**
- 451/22 Bylaw: David Gregor: That Bylaw No. 08/2022 being a bylaw for the purpose of leasing municipal roads along East of 14-26-28 W2 be read a third time and adopted at this meeting. **CARRIED UNANIMOUSLY**
- 452/22 Fire Agmt: David Gregor: That discussion on the RM of Craik’s proposed Fire Service Agreement be deferred until December Council Meeting pending receiving additional information. **CARRIED UNANIMOUSLY**
- 453/22 T of D: Brian Schmidt: That council acknowledges letter from Town of Davidson Regarding their landfill and Dutch Elm Disease. **CARRIED UNANIMOUSLY**
- 454/22 Celebration: Blaine Smith: That a Christmas Celebration is to be arranged at most economical cost by Kris Williams with all associated costs paid by RM of Arm River, No. 252. Potential date Tuesday, December 13, 2022. **CARRIED UNANIMOUSLY**
- 455/22 Office Hours: Allan McNabb: That Christmas and New Year’s office hours shall be at the discretion of the CAO providing the R.M. of Willner, No. 253 agrees with this arrangement. **CARRIED UNANIMOUSLY**

**Councillor Allan McNabb left the meeting at 5:08 pm.**

- 456/22 B-O-R: Kris Williams: That the RM OF ARM RIVER #252 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RM OF ARM RIVER #252 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. **CARRIED UNANIMOUSLY**

- 342/22 Appeals: Kris Williams: That the RM OF ARM RIVER #252 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RM OF ARM RIVER #252 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. **CARRIED UNANIMOUSLY**

**458/22 Rev Share:** **Kris Williams:** That Council of the RM of Arm River, No. 252 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:  

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations.
- In good standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct
- All members of council have filed and annually updated their Public Disclosure Statements, as required.

Further, council authorizes CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **CARRIED UNANIMOUSLY**

**459/22 Library:** **David Gregor:** That council acknowledges library report submitted by Emily Mclvor and acknowledges information on 2023 levy request and request for funding for Additional open hours. **CARRIED UNANIMOUSLY**

**460/22 Adjourn:** **Kris Williams:** That the meeting be adjourned at 5:18 p.m. and the next regular meeting of council be scheduled for Tuesday, December 13, 2022 at 1:00 pm in the RM Office in Davidson, SK. **CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator